

LWV-HENDERSON COUNTY CONFLICT OF INTEREST POLICY

The standard of behavior for the League of Women Voters of Henderson County (“LWVHC”) is that all board members and volunteers avoid conflicts of interest between the interests of LWV- Henderson and their own personal, professional, and business interests. This includes avoiding potential and actual conflicts of interest, as well as perceptions of conflicts of interest.

Each board member has a duty to place the interest of LWVHC foremost in any dealings with LWV- Henderson and has a continuing responsibility to comply with the requirements of this policy.

No member of LWVHC board of directors, or any of its committees, shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with LWVHC.

Each individual shall disclose to LWVHC any personal interest in any matter pending before LWVHC and shall refrain from participation in any decision on such matter.

No board member may obtain for her/himself, or for members of her/his immediate family, or for other organizations of which she/he is also a board member or a key staff member, a material interest of any kind from her/his association with LWVHC.

The materials, products, designs, plans, ideas, and data of LWVHC are the property of LWVHC and may not be given to an outside firm or individual except through normal channels and with appropriate authorization.

If conflicts of interest arise from the employment, business interests, or other activities, interests, or obligations of a board member, they must be brought to the attention of LWVHC board for discussion and resolution. The board member shall not be present for any discussion or vote in connection with the matter. The minutes of the meeting shall reflect that the conflict of interest was disclosed and that the interested person was not present during the discussion and decision on the matter.

Board members may serve on other political boards. While the LWVHC board may encourage and assist LWVHC members to secure appointments to nonpartisan public government boards, commissions, and committees, unless clearly designated, appointees are not official representatives of LWVHC.

LWVHC board members who are employed by, or who serve on the boards of, other organizations may find it necessary to lobby legislators on a variety of issues. Board members shall not lobby for a position in opposition to or in conflict with a LWVHC position. On issues where LWVHC has no position they must avoid the impression that they represent or have the support of LWVHC.

Board members may not accept stipends, grants, or fees for service for any LWVHC projects because they sit on the policy-making board that is responsible for administering the grant.

Board members may accept gifts and honoraria on behalf of LWVHC.

Board members who are employed by businesses or organizations which receive government contracts may not be involved in LWVHC work or stands in that issue area.

DISCLOSURE

A copy of this policy shall be given to each board member at the beginning of her/his term of office. The policy shall be reviewed annually at the first meeting of the duly elected board of directors.

Each LWVHC board member shall submit a Disclosure of Interest Statement using the attached form, upon her/his appointment to the board of directors. The LWVHC president shall be responsible for collecting such statements. In the event that there is a material change in the information given in an individual's disclosure statement, she/he shall report the change promptly to the LWVHC president, and a new form shall be filed with the LWVHC president.

VIOLATIONS

If the LWVHC board of directors has reasonable cause to believe that a board member has failed to disclose actual or possible conflicts of interest, it shall inform the board member of the basis for such belief and afford the board member an opportunity to explain the alleged failure to disclose. If, after hearing the board member's response and after making further investigation as warranted by the circumstances, the board of directors determines that the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

[Approved by LWVHC Board of Directors 11/3/22]

LEAGUE OF WOMEN VOTERS OF HENDERSON COUNTY DISCLOSURE OF INTEREST STATEMENT

I understand that the purpose of this policy is to protect the integrity of the decision-making process of the League of Women Voters of Henderson County ("LWVHC"), to enable our constituencies to have confidence in our integrity, and to protect the reputations of volunteers and board members.

This written disclosure will be kept on file and I will update it as appropriate. During the course of meetings or activities, I will disclose interests in any transaction or decision where I, any member of my family, my employer, or close associates (including my business or other nonprofit affiliations) may receive a benefit or gain.

____ I am not aware of any relationship or interest or situation that might result in, or give the appearance of, having an interest that could be construed as being in conflict with the interests LWVHC.

I have the following interests that could be in conflict:

For-profit corporate directorships, positions and employment with: _____

Non-profit positions: _____

Memberships in the following organizations: _____

Contracts, business activities, and investments with or in the following organizations: _____

Other relationships and activities: _____

I acknowledge receipt of the LWVHC Conflict of Interest Policy and agree to be bound by it. I will promptly inform the LWVHC president of any material change in the information provided in this statement.

Name (please print) _____

Signature _____ Date _____